CIVIL SERVICE COMMISSION
Republic of the Philippines

PURCHASE ORDER

TO: **BAN BEE COMMERCIAL** 856 C.M Recto Avenue, Manila Telephone No.: 8988-9305 Attn: Mr. Domingo L. Furing Authorized Representative	**P.O. No. 2020-03-0039** Date: March 13, 2020 Mode of Procurement : NP - Small Value Procurement PR# 2020020109 (OFAM)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor - 8931-7935 loc. 508	Delivery Period: Seven-Ten (7-10) working days upon receipt of Purchase Order

Item No.	Qty.	Unit	Description	Unit Cost	Amount
1	5	unit	**Mobile Pedestal, 3-Drawers, Steel Cabinet**	4,000.00	**20,000.00**
			xx-Nothing Follows-xx		
			Inclusive of Government Taxes		

(Total amount in words)	
Twenty Thousand Pesos Only	**Php20,000.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

MARIA VICTORIA M. SALAZAR
Acting Director IV

Conforme: Nemesio Gabocchico
(Signature over printed name) June 7-2020
Date:

Requisitioning Office/Division	Funds Available:	Amount: Php20,000.00
JULIUS B. REMUDARO Office Provisional Member / End-User Representative to the BAC	6/03 **ESCARLET G. CONDE** Chief - Accounting Division	OS No.